Plan International Ethiopia Tigray Program area (PIE-Tigray-PA) wants to invite all interested and eligible suppliers for the supply of Stationery materials, Sanitary materials, Printings (banners, stickers, flags, prints, cards of different sizes) and accommodations and refreshment with hall rents

- Posted Date: Saturday 07th, June 2025 (about 1 year ago)
- Closing Date: Tuesday 30th, November -0001 12:00 am (closed)
- Bid Bond:
- Location:Mekelle
- Bid Document Price:
- Bid Opening Date: Tuesday 30th, November -0001 12:00 am
- Category: Cleaning & Janitorial Equipments/ Cafe & Restaurant Services/ Stationery Supplies/ Printing & Publishing Service/

PLAN INTERNATIONAL ETHIOPIA, TIGRAY PROGRAM AREA

Invitation to Long Term Agreement (LTA) Tender for:

- Stationery materials
- Sanitary materials
- Printings (banners, stickers, flags, prints, cards of different sizes….)
- Provision of accommodations and refreshment with hall rents.

Tender Ref. No.: PIE/TPA/LTA-21/2025

Plan International is a rights-based development and humanitarian organization working for better lives for all children. We are independent of government and have no political or religious affiliation. Our purpose is to strive for a just world that advances children’s rights and equality for girls. We have been building powerful partnerships for children for more than 80 years, and are now active in more than 70 countries.

Our global strategy has a specific focus on girls, as they are often the most marginalized and most often left behind. We have committed ourselves to the ambitious target of reaching 100 million girls over 5 years, to ensure they can learn, lead, decide and thrive. This is our contribution to reaching the sustainable development goals, and in particular the goals on gender equality. Our organization is transforming itself to meet an enormous challenge everywhere we work. We need bold, forward-thinking and innovative individuals to lead our country operations, driving change and delivering results that will allow us to reach our target of 100 million girls.

Plan International’s programs in Ethiopia focuses on Child Protection, Education, Water, Sanitation and Hygiene (WASH), Food and Economic Security, Healthy Village Programs, Humanitarian Response and Resilience Building that we implement in Tigray, Amhara,

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Oromia, Southern Nations, Nationalities and Peoples' (SNNP), Gambella, Afar and Benishangul-Gumuz Regional States and Addis Ababa City Administration. Common to these, issues of gender and disability are also integrated and mainstreamed in all programs.

Plan International Ethiopia, Tigray Program area (PIE-Tigray-PA) wants to invite all interested and eligible suppliers to participate in the tender for Long Term Agreement for the provision of materials and services at least for a year for which the lists of items and services are to be collected with the tender document from its of in Mekelle. PIE-Tigray-PA will evaluate and select suppliers who collect and submit tender documents for each category described in o4-LOTs in the below table

Item or service description	LOT#	Material /service delivery Location	Remark
Stationery materials	LOT-1	Mekelle PLAN Office	
Sanitary materials	LO-2	Mekelle PLAN Office	
Printings (banners, stickers, flags, prints, cards of different sizes….)	LOT-3	Mekelle, Adigrat, Axum and Shire PLAN Office	Specific location of LTA is stated in the tender document
Provision of accommodations and refreshment with hall rents.	LOT-4	Mekelle, Wukro, Adigrat, Axum and Shire	

Interested eligible suppliers shall provide written application with original and neat copies of the following legal documents:

Mandatory Requirement

1. Copy of Renewed & Relevant business license for Fiscal Year 2017 E.C.
2. Copy of VAT Registration Certificate
3. Copy of TIN Certificate
4. Evidence of settlement of recent tax, registration for VAT and TIN certificate.
5. Agreement to Plan mandatory policies and requirements as set out in 'Annex A, B, C, D and E' (This should be signed, stamped and retuned with technical or Financial proposal)

- Tenders submitted after the deadline will be automatically rejected.
- Plan International Ethiopia reserves the right to reject all or part of the bids.
- Bid instruction documents can be obtained from Plan International Ethiopia, Tigray Program Area, Mekelle City, Supply Chain & Admin Unit Office according to the details provided below:

Date for tender document collection from Tigray Program Area, Mekelle Office	June 03, 2025 to June 19, 2025
Time for collecting tender documents	Monday to Friday, from 8:30AM to 5:00 PM
Deadline for supplier submission of clarifications questions	June 13, 2025
Deadline for Plan to respond to clarification questions	June 16, 2025
Tender submission deadline for LOT 1 and 2	June 19, 2025; 12:00 AM
Tender submission deadline for LOT3 and 4	June 20, 2025; 12:00 AM

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Tender public opening at below Address, Mekelle City, Tigray Program Area office, Mekelle LOT 1 and 2	June 19, 2025; 2:30 PM (After Noon)
Tender public opening for LOT 3 and 4 at below Address, Mekelle City, Tigray Program Area office, Mekelle	June 20, 2025; 2:30 PM (After Noon)

Address:
Plan International Ethiopia, Tigray Program Area-Mekelle Office
Supply Chain and Admin Unit
Tigray, Mekelle/ Adihaki Sub City-Hidasie Kebelle Near to St. Marry.
Tel: +251-0914727886

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