Mums for Mums Invitation to Bid For the Supply Of Stationary Material

- Posted Date: Monday 17th, March 2025 (about 1 year ago)
- Closing Date: Friday 21st, March 2025 10:00 am (closed)
- Bid Bond:
- Location:Mekelle
- Bid Document Price:
- Bid Opening Date: Friday 21st, March 2025 10:15 am
- Category: Stationery Supplies/

Mums for Mums

Invitation to Bid

For the Supply Of Stationary Material

Ref No: MfM/0002/2025

Issue March 17,/ 2025

Deadline: March 21//2025

Time: Close@ 10; 00AM Mornig and Opened@10:15AM

Submit all to: Tsegabirhan Haile (Chairwoman of Tender Committee)

Finance Manager

Cellphone: +251914769319 Email: tsegish14@gmail.com

March 17/ 2025

Mekelle, Tigray Ethiopia

V. ESTABLISHMENT AND DESCRIPTION

Mums for Mums is a locally registered civil society organization, legally commissioned to be engaged in charity works and activities in Tigray, Ethiopia, in May 2001. It is premised on the fundamental idea of gender equality and the empowerment of women and girls as its core guiding principle of its actions. It is one of the largest local nongovernmental

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organizations working in Ethiopia on various development and humanitarian works, focusing on ending poverty as well as social, political and economic injustice on women and girls. It envisions achieving its objective through comprehensive interventions in livelihoods, nutrition, health, education, social accountability, and emergency preparedness and response programs.

VI. VISION, AND MISSION STATEMENT

VISION

Mums for Mums visions is to see gender equal society in Tigray

MISSION STATEMENT

Mums for Mums Mission is to help empower women and girls in Tigray through economic, social and political support programs in Health and Nutrition, Livelihood, Protection, Social Accountability, and Peace-building and Conflict Mitigation Strategies.

GOAL

Mums for Mums strives to achieve the overall goal of helping empower women and girls to help themselves and their family, to be self-reliant, and be healthy through political, social and economic support.

STRATEGIC PRIORITY

Over the next ten years, Mums girls, especially the most marg

themselves and their family.

Mums strategic interest is to ensure that more women and alized are empowered to exercise their human right, help

IX. INTERVENTION PACKAGE

Consistent with its objective, Mums for Mums works on a range of interventions. Its intervention package comprises set of multispectral interventions and match the needs of women and girls, the development needs of the regional government.

X. BID JUSTIFICATION

As such, Mums for Mums is currently running multiple projects partnering with several donors. In order to efficiently implement its programs and projects, Mums For Mums Wants

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to Sign contracts for supplier who can Supply Stationary Material. So it is looking for a competitive bidder who can Supply of Stationary Material. So for those interested suppliers you can participate based on the following tender document structured as follows.

XI. STRUCTURE OF THE BIDDING DOCUMENT

Mums for Mums tender document is comprised of the following sections:

• Section I Tender Instructions

• Section 2 Description of Goods/works

• Section 3 Special Provisions

• Appendix A: Cover Letter

• Appendix B: Bid document Checklist

• SECTION I Bidders INSTRUCTIONS

• All bidders must meet the minimum requirements below O Valid Tax Clearance/TIN number

• Valid Business VAT (Value Added tax) Registr Certificate, Vat Report

O Renewal Trade License

O Bid pages must be pre-numbered and initialed

O Bids must be signed and stamped by authorized personnel

O Bids must be submitted in English/In Tigrigna

o Bid prices must quoted in ETB and prices will remain valid for the three

O Bid submitted after the deadline will NOT be considered

O bids are NOT allowed

O Bidders should prepared 15,000.00 (Fifteen thousand Birr) in the name of Mums for Mums from authorized bank.
O Bidders can take the bid document by paying 200.00 birr from Mums for mums head

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office of finance, procurement & prosperity administration office located near save the children.

☐☐ Complete tender documents must be submitted in sealed envelopes on or before the deadline

as indicated on the first (cover) page of the tender document

SECTION II - DESCRIPTION OF required materials

O Bidders must Supply of Stationary Material with full Necessary services.

O Successful bidder(s) must be willing to supply of Stationary Material with full Necessary Accessary Materials in Mums for Mums Head office.

O The Materials must be road worthy.

O Successful bidders must be time honored with neat, clear and quality materials.

O Winner Suppliers should Prepared 10% of the total Price C.P.O of contract security bond.

o Payment should paid after the services After the Singe of the contract if current market assessment.

o Bidders must submit detailed price schedule

SECTION 3 - SPECIAL PROVISIONS

• Bidders are informed that upon the issuance of Contract Award Notification to the most responsive bidder a Purchase Order will be issued and payment will be made in accordance with Mums for Mums payments terms.

• Mums for Mums reserves the right to request additional information from prospective bidders and reject any or all bids that do not meet its minimum requirements without any liability, or when considered to be in the best interest of the agency and/or the people it serves.

• MUMS FOR MUMS have right to reject the partially or the whole bid if we have other option.

APPENDIX B. MUMS FOR MUMS CHECK LIST

(Please check all that apply and include this

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in the sealed envelope with the proposal) Stationary Material...

Reference Number: MfM/0002/2025 Bidder Name:

Have you?

Submitted your bid to Mums for Mums in a sealed envelope on or before the deadline?

Does your proposal include the following?

Cover Letter (use Mums for Mums format on your Letterhead) indicated in Appendix A)
Detailed cost breakdown of quotation Attach all required documents

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